



Notice is hereby given that the **Annual General Meeting** of the Order of Australia Association Limited (OAA), Victoria Branch, will be held on Wednesday 30th March, 2022 commencing at 11.00am at the William Angliss Institute. 550 Little Lonsdale Street, Melbourne.

You are required to book via TryBooking to attend or request a Proxy Form if you are unable to attend. TryBooking link is: <https://www.trybooking.com/BWYBB>

AGENDA

1. Welcome by the Victoria Branch Chair
2. Apologies
3. Minutes of Tuesday March 16, 2021 Annual General Meeting*
4. Annual Report by Victoria Branch Chair*
5. Treasurer's report & adoption of the accounts for year ended December 31, 2021*
6. Election of Office Bearers and Committee Members for 2022/2025
7. Other Business for which Notice has been received
8. Other Business at the discretion of the Chair.
9. Close of Meeting.

*Denotes documentation on OAA National website under VIC Administration - AGM

Existing Committee: All Office Bearers and Committee members elected at the 2021 Annual General Meeting were elected for a Three Year Term in accordance with the provisions of the Constitution and Bylaws and all have advised they are continuing in their current roles. These are:

Chair	Dr Helene Bender AM
Deputy Chair	Trevor Clark OAM
Branch Nominated Director	William Lye OAM QC
Membership Secretary	Fred Harrington OAM
Merchandise Committee Chair	Professor June Kane AM
Regional Groups Coordinator	Barbara Brook OAM
Committee Members	Barbara Thomas OAM

Elections: At this Annual General Meeting (AGM) elections **will only be called** for vacant Office Bearer and Committee positions as below:

Secretary	Vacant
Treasurer	Vacant
Events Coordinator	Vacant
Minute Secretary	Vacant
Committee Member	Vacant

A Nomination Form is included with this Notice of Meeting. OAA financial members are eligible in accordance with the Constitution

Note: Financial members not able to attend the AGM have the right to appoint proxies. A proxy must be a member of the Association attending the AGM. A proxy form is included with this Notice of Meeting.

Note: Notice of Other Business (Agenda item 7) to be raised at the meeting must be received in writing by the VIC Branch Secretary not later than **5.00pm on Wednesday 9th March 2022**

Note: Attendees at the 2022 AGM are required to use QR sign in and show proof of fully vaccination and any other Government requirement applicable at the time of the meeting.

Fred Harrington OAM
Interim Victoria Branch Secretary,
Order of Australia Association
PO Box 18389 Collins Street East, Melbourne Vic 8003
Email: secvic@theorderofaustralia.asn.au
Dated 03 March 2022