



Notice is hereby given that the **Annual General Meeting** of the Order of Australia Association Limited (OAA), Victoria Branch, will be held on Tuesday 28<sup>th</sup> March, 2023 commencing at 11.00am at the William Angliss Institute. 550 Little Lonsdale Street, Melbourne.

You are required to book via TryBooking to attend or request a Proxy Form if you are unable to attend. TryBooking link is: <https://www.trybooking.com/CFQEA>

#### AGENDA

1. Welcome by the Victoria Branch Chair
2. Apologies
3. Minutes of Wednesday March 30<sup>th</sup>, 2022 Annual General Meeting\*
4. Annual Report by Victoria Branch Chair\*
5. Treasurer's report & adoption of the accounts for year ended December 31, 2022\*
6. Election of Office Bearers and Committee Members for 2023/2026 or part thereof.
7. Other Business for which Notice has been received
8. Other Business at the discretion of the Chair.
9. Close of Meeting.

\*Denotes documentation on OAA National website under VIC Administration - AGM

**Existing Committee:** All Office Bearers and Committee members elected at the 2021 Annual General Meeting were elected for a Three Year Term in accordance with the then interpretation of the Constitution and Bylaws and all have advised they are continuing in their current roles. These are:

Chair	Dr Helene Bender AM
Deputy Chair	Trevor Clark OAM
Branch Nominated Director	William Lye OAM KC
Membership Secretary	Fred Harrington OAM
Regional Groups Coordinator	Barbara Brook OAM
Committee Member/minute secretary	Barbara Thomas OAM
Committee Member	Margaret Attley OAM

**Elections:** At this Annual General Meeting (AGM) elections **will only be called** for vacant Office Bearer and Committee positions as below:

Secretary	Vacant
Treasurer	Vacant
Chair Events Committee	Vacant
Chair Merchandise Committee	Vacant
Committee Member (one vacant position)	Vacant

A Nomination Form is included with this Notice of Meeting. OAA financial members are eligible in accordance with the OAA Constitution and By Laws

**Note:** Financial members not able to attend the AGM have the right to appoint proxies. A proxy must be a financial member of the Association attending the AGM. A proxy form is included with this Notice of Meeting.

**Note:** Notice of Other Business (Agenda item 7) to be raised at the meeting must be received in writing by the VIC Branch Secretary not later than **5.00pm on Friday 3<sup>rd</sup> March 2023**

Fred Harrington OAM  
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Order of Australia Association  
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Dated 10 Feb 2023