

ANNUAL GENERAL MEETING 2023

Held on Tuesday 28th March 2023 commencing at 11:10am William Angliss Institute of TAFE 550 Little Lonsdale Street, Melbourne Room E122

DRAFT MINUTES

PRESENT:

The attendance register is **appended to these minutes**

1. WELCOME & OPENING COMMENTS - Chair Dr Helene Bender AM

Helene Bender AM opened the meeting at 11:10am and delivered an *Acknowledgement of Country*

In welcoming those in attendance Helene made particular note of first-time attendees.

Helene also explained that with the members attending and the Proxies received there was a quorum. Lists of attendees, together with a summary of the Proxies received are **appended to these minutes.**

Helene asked members to take time to reflect for a minute's silence in memory of members and partners of members who have passed away since our last AGM, this year the reflection also included Queen Elizabeth II, the Sovereign of the Order of Australia.

2. APOLOGIES - Interim Secretary Fred Harrington OAM

The list of apologies received is **appended to these minutes**

3 MINUTES OF THE 2022 ANNUAL GENERAL MEETING

Moved by: Alex Arbuthnot AM Seconded by: Pam Robinson AM

Motion: that the Minutes of the 2022 Annual General Meeting held on 30th March

2022 be accepted as a true and accurate record of the meeting.

Carried

4. ANNUAL REPORT BY CHAIR Dr HELENE BENDER AM

The Annual Report presented by Dr Helene Bender AM has been on the Association website since Friday Februarys 10, 2023.

Moved by: Dr Helene Bender AM Seconded by: Trevor Clark OAM

Motion: that the report of Victoria Branch Chair, be accepted.

Carried

5 TREASURERS REPORT AND ADOPTION OF ACCOUNTS FOR 2022.

In presenting the 2022 financial reports, Chair Helene Bender AM advised that the Branch accounts are on the website noting they remain provisional until the national reconciliation and

audit are completed. This is the normal process and the Board meeting is scheduled for early next month.

Noted until late yesterday afternoon the VIC Branch had not received the required financial reports at December 31, 2022 from one Regional Group that operates two accounts in the name of the Association.

The two statements were emailed to National last night after close of business.

Helene asked for questions from the floor and then presented the Treasurers report and the Accounts for 2022. A copy of the report and financial accounts has been on the Association website since Friday Februarys 10, 2023.

Moved by: Dr Helene Bender AM Seconded by: Christina Despoteris OAM Motion: that the report of Victoria Branch Treasurer and Accounts, be accepted Carried

6 ELECTIONS OF OFFICE-BEARERS & COMMITTEE MEMBERS FOR 2023-2025/26

Fred Harrington OAM provided the following statement regarding the election:

Nominations for all committee positions were called via a notice sent to all members on 10th February 2023. At the close of Nominations, the following nominations were received:

Secretary
 No nomination received

 Treasurer No nomination received (Vic branch to use the service of National bookkeeper in the short term)

Events Coordinator
 Christina Despoteris OAM-2-year term

Merchandise Coordinator
 David Gregory OAM-nomination since withdrawn

Committee Member
 Dr Teresa De Fazio OAM-3-year term

According I can **declare** the following as a member of the Vic Branch Committee for the period 2023 to 2025

Events Coordinator Christina Despoteris OAM

According I can **declare** the following as member of the Vic Branch Committee for the period 2023 to 2026

Committee Member
 Dr Teresa de Fazio OAM

Chair Helene thanked Fred for his contribution as Interim Vic Branch Secretary.

Chair Helene Bender AM then asked if there are members in attendance at the AGM interested in knowing more about the Secretary or Treasurer positions noting we use Xero for our bookkeeping, please talk with Fred or herself after the AGM.

7 OTHER BUSINESS FOR WHICH NOTICE HAS BEEN RECEIVED

There were no notices received in relation to any other business.

8. OTHER BUSINESS AT THE DISCRETION OF THE CHAIR

The Chair asked if any members had any other business, none was forthcoming.

9. CLOSE OF ANNUAL GENERAL MEETING – Chair Helene Bender AM

In closing the meeting Helene thanked all the VIC Branch Office Bearers and committee for their work during 2022. We welcome the opportunities 2023 will bring.

Upcoming Branch and Regional Group events are on the VIC Branch Events page of the website this includes the national conference May 18-21 in Geelong. Bookings close at 5.00pm on Tuesday May 2.

OAA Merchandise will be for sale before during and after the lunch today in the restaurant.

Prior to the close of the meeting Leonard Levy OAM expressed the thanks of the members to Helene for her leadership of the Victoria Branch during the past year.

Chair, Helene Bender AM closed the Annual General Meeting at 11.22am.

2023 AGM Attendance Record

Alexander	Arbuthnot	AM
Margaret	Attley	OAM
Helene	Bender	AM
Sarnia	Birch	OAM
Margaret	Blair	OAM
Leighton	Boyd	AM
Rosemary	Boyd	OAM
Barb	Brook	OAM
Trevor	Clark	OAM
Michael	Davies	AM
Christina	Despoteris	OAM
Elizabeth	Drozd	OAM
Fred	Harrington	OAM
Terry	Heazelwood	OAM
Pete	Johnston	OAM
June	Kane	AM
lan	Knight	OAM
Terry	Larkins	PSM. OAM.
Leonard	Levy	OAM
Patrick	Mahar	OAM
Diana	Morgan	AM
Wayne	Myers	OAM
Eugene	O'Rourke	OAM
Michael	Pointer	OAM
Pam	Robinson	AM
Anne	Scott	OAM DSJ
Barbara	Thomas	OAM
Christine	Unsworth	AM
Paul	Wheelton	AM KSJ
Angela	Wheelton	OAM DSJ
Rodney	Whyte	OAM
Graeme	Woolacott	OAM

2023 Proxies

List of Proxies

Member	Proxy
Val Lennie OAM	Irene Harrington OAM JP (Irene did not attend
	the AGM, she assisted at Registration Desk)
Patricia O'Hara OAM	Chair
Clive Scott AM	Helene Bender AM
Jeanette Robertson OAM	Not stated
John Wauchope	Chair
Anthony Kennedy	Helene Bender AM

List of Apologies 2023

Marilyn (Meg) Blake OAM
David Eltringham OAM
Adrianne Fleming OAM
Helen Jurcevic OAM
Barbara Hughes OAM
Val Sarah OAM
Marion Lau OAM JP
Vicki Key OAM
Elaine Forde
The Hon Ted Baillieu AO
Joanne Sheehan-Paterson OAM
Voi Williams OAM
Vivienne Edlund OAM